

**APPLICATION FOR
SUBDIVISION REVIEW
UNDER TOWN OF TREMONT'S
SUBDIVISION ORDINANCE**

FOR OFFICE USE ONLY

NAME _____
DATE APP REC'D _____
APPROVAL # _____ FEE _____
APPROVED ACTIVITY _____

The undersigned hereby applies for Subdivision Review of the proposed development in accordance with the procedures and requirements set out in Sections I-XI of the Tremont Subdivision Ordinance, and in conformance with the structure standards, land use standards and guidelines in the Tremont Shoreland Zoning Ordinance. The form and accompanying documents are to be completed and presented to the Town Office at least two weeks prior to a Planning Board meeting.

I. IDENTIFICATION

A. Applicant's name _____

Address _____

Telephone _____

B. Owner's Name _____

Address _____

C. Legal interest in property (attach evidence) _____

D. Interest in abutting property, if any _____

E. Name of project _____

II. SITE INFORMATION

A. Assessors Tax map and Lot number MAP _____ LOT _____

B. Hancock County Registry of Deeds BOOK _____ PAGE _____

C. Land use zone of property _____

D. Acreage to be developed _____ acres/square ft.

E. Existing use of property _____

F. This land has/has not been part of a prior approved subdivision.

G. This land has/has not been part of other divisions within the past 5 years.

H. Some of this property is within 250' of the normal high-water line of a pond, stream or salt water body. Yes _____ No _____

I. Some of this property is within a special flood hazard area as identified by the Federal Government. Yes _____ No _____

III. PROPOSED PROJECT

A. _____ Residential
_____ Singlefamily _____ Multifamily _____ Condominium _____ Other
_____ Commercial
_____ Other (describe)

B. Number of lots _____
Number of buildings _____
Number of dwelling units _____

C. Identify method of water supply
_____ Individual wells _____ Central wells with distribution lines
_____ Other _____

D. Identify method of sewage disposal
_____ Individual septic tanks
_____ Central disposal with distribution lines
_____ Other _____

E. Identify method of fire protection
_____ Existing fire pond
_____ Dry hydrants located on an existing pond or water body
_____ Other _____

F. Public roads, recreation or common land to be dedicated
_____ None
_____ Roads: estimated length _____
_____ Recreation areas: estimated size _____
_____ Common lands: estimated size _____

IV. NAMES AND ADDRESSES OF ABUTTERS (including opposite side of road)

V.
1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

V. WAIVERS

If the applicant intends to request waivers of any of the subdivision submission requirements, a written request for these waivers must be attached.

To the best of my knowledge, all information submitted on this application is true and correct.

Signature of applicant

Date

OFFICIAL USE ONLY-ACTION BY PLANNING BOARD

PRELIMINARY PLAN SUBMISSION-COMPLETENESS OF APPLICATION

1. _____ LOCATION MAP
 - _____ existing subdivision in proximity to proposed subdivision
 - _____ location and names of existing and proposed streets
 - _____ boundaries and designations of zoning districts
 - _____ outline of subdivision and ant remaining owner's property
2. _____ OTHER REQUIRED PERMITS: advisory opinion from appropriate Federal, State and Local agencies as to the application of their rules.
3. _____ PLANS: 2 copies scale not more than 100'-1", 8 copies of the plan(s) reduced to a size of 8-1/2"x11" or 11"x17".

INFORMATION TO BE SHOWN ON THE PRELIMINARY PLAN OR ACCOMPANY APPLICATION

1. _____ Identifying title
2. _____ Assessor's map and lot numbers
3. _____ Evidence of right, title or interest in the property
4. _____ Field survey of the boundary lines of the tract
5. _____ Date the plan was prepared
6. _____ North arrow
7. _____ Graphic map scale
8. _____ Names & addresses of owner(s), subdivider & who prepared plan
9. _____ Names of adjoining property owners
10. _____ Number of acres within the proposed subdivision
11. _____ Location of property lines, existing buildings, water courses, vegetative cover type & other essential existing physical features
12. _____ Proposed lot lines with approximate dimensions and lot areas
13. _____ Location, names and widths of existing and proposed streets, easements, building lines, parks & other open spaces on or adjacent to the subdivision
14. _____ Width and location of any streets or public improvements shown on the Town map & Comprehensive plan, if any, within the subdivision
15. _____ Parcels of land proposed to be dedicated to public use & conditions
16. _____ Location of any open space to be preserved improved & managed
17. _____ Names & addresses of owners of record of adjacent property
18. _____ Location of any Shoreland zoning boundaries affecting subdivision
19. _____ Boundaries of any flood hazard areas & 100 year flood elevation
20. _____ Required for subdivision near bodies of water: contour lines at intervals specified by Board showing elevations in relation to NGVD
21. _____ Indication of type of sewage disposal to be used within subdivision
 - A) _____ subsurface wastewater disposal: test pit analyses, prepared by a Licensed Site Evaluator
 - B) _____ centralized or shared subsurface sewage disposal system: prepared by a Licensed Site Evaluator or a professional engineer

22. _____ Evidence of adequate ground water supply and quality may be requested by the Board and this shall be submitted by a well driller or a hydro geologist familiar with the area
23. _____ Copy off the deed from which the survey was based; copy of all covenants or deed restrictions, easements, right of way, etc.
24. _____ Copy of any covenants or deed restrictions intended to cover all or part of the lots in the subdivision.
25. _____ Copy of the portion of the State soil survey covering the subdivision.
26. _____ Adequate storm water management PLAN
27. _____ Location & size of existing & proposed wells, subsurface sewage systems, culverts & drainage ways on or adjacent to subdivision
28. _____ Determination that proposed subdivision will not adversely affect quality or unreasonably affect shoreline of any body of water
29. _____ Map identifying all fresh water wetlands regardless of size, rivers, streams, brooks within or abutting subdivision
30. _____ Estimate of amount & type of vehicular traffic to be generated on a daily basis and at peak hours
31. _____ Statement of financial capacity demonstrating the financial ability of subdivider to complete the project
32. _____ Stormwater management plan
33. _____ Soil erosion and sediment control plan

FINAL PLAN SUBMISSION-COMPLETENESS OF APPLICATION

1. _____ LOCATION MAP: As required under preliminary plan
2. _____ OTHER REQUIRED PERMITS: List permits determined to be applicable
3. _____ PLANS: As required under preliminary plan plus 1 transparent and 4 reproducible copy of the plans to be signed

INFORMATION TO BE SHOWN ON THE FINAL PLAN OR ACCOMPANY APPLICATION

1. _____ All of the information required under preliminary plan approval
2. _____ Any recommendations made by the Board at preliminary approval
3. _____ The plan contains sufficient data to allow the location, bearing and length of every road line, lot line and boundary line to be readily determined and reproduced upon the ground
 - a) _____ Lines shall be tied to reference points previously established
 - b) _____ Include length of all straight lines, deflection angles radii, length of curves & central angles of curves, tangent distances & tangent bearings for each street
4. _____ Soil erosion and sedimentation control plan, prepared in accordance with the standards contained in Tremont Shoreland Zoning Ordinance, land use standards.
5. _____ The subdivider is not in violation of the provisions on a previously approved plan.

**SUBDIVISION APPLICATION
NOTE TO APPLICANT**

- A. This application is as prescribed in the Subdivision Ordinance of the Town of Tremont which is available at the Town Office for \$3.00 or on the Town of Tremont website www.tremont.maine.gov
- B. . Your application for subdivision approval may be a 2 or 3 stage process. Each stage of the process must be complete before proceeding onto the next stage. A general outline of the stages is below
 - Stage 1. Preapplication Sketch Plan Workshop. The purpose of the preapplication process is to inform the Planning Board of the general nature of the proposed subdivision. The applicant will meet with the Planning Board to present a sketch of the proposed subdivision showing the layout of roads and lots. An inspection of the property to be subdivided will be conducted by the applicant and members of the Planning Board.
 - Stage 2. Preliminary Plan Review Process: After completing the preapplication process, the applicant shall submit application and processing fees, preliminary plat plan and supporting documentation for review. The preliminary plan review process must be completed before the final plat plan is submitted.
 - Stage 3. Final Plan Review Process: After completing the preliminary plan review process, the applicant shall submit the final plat plan, fees and supporting documentation for review. Any deficiencies in the preliminary plat plan should be corrected before the final plat plan is submitted.
- C. Please complete pages 1 and 2 of the attached application and present this to the Planning Board at stage 2.
- D. If you are the applicant, but not the owner, submit a statement from the owner authorizing you to act in this capacity.

**THE CUT-OFF FOR ITEMS TO BE
SUBMITTED FOR THE PLANNING BOARD
AGENDA IS THE TUESDAY PRIOR TO THE
MEETING AT 4:00PM.**